



## STREETLIGHT PLAN REVIEW CHECKLIST

LOG NUMBER: \_\_\_\_\_  
 PROJECT: \_\_\_\_\_

REVIEWER: 1st \_\_\_\_\_ Date \_\_\_\_\_  
 2nd \_\_\_\_\_ Date \_\_\_\_\_  
 3rd \_\_\_\_\_ Date \_\_\_\_\_

KEY: / = Acceptable                      X = Not Applicable  
 O = Not Acceptable or Missing      ? = Unable to Determine Acceptability Status

**PLEASE RETURN THIS ORIGINAL CHECKLIST WITH THE NEXT SUBMITTAL.**

Complies	Requirement
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### PLAN PREPARATION AND SUBMITTAL

- \_\_\_\_\_ 1. The Streetlight Plans shall be submitted on 24" x 36" sheets, bound or stapled in sets.
- \_\_\_\_\_ 2. The Engineer shall submit two (2) copies of a photometric analysis for each combination of luminaire and mounting height shown on the plans.
- \_\_\_\_\_ 3. The minimum scale for the Streetlight Plans is 1" = 40'.
- \_\_\_\_\_ 4. Each sheet of the Streetlight Plans must be signed and sealed by the Engineer preparing the plans.
- \_\_\_\_\_ 5. The minimum height of all text, numbering, and lettering shall be 0.10" (one tenth of one inch).

### COVER SHEET REQUIREMENTS

- \_\_\_\_\_ 6. The Name of the proposed development must be shown on the Title Block on the Cover Sheet, with the Legal Description of the property, including the City, County, and State.
- \_\_\_\_\_ 7. The Developer's name, address and phone number must be shown on the Cover Sheet.
- \_\_\_\_\_ 8. The Engineer's name, address, and phone number must be shown on the Cover Sheet.
- \_\_\_\_\_ 9. The Town's Standard General Notes and Streetlight Notes must be shown on the Cover Sheet.

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<b>Complies</b>	<b>Requirement</b>
_____	10. An Index or Key Map with the following information is required on the Cover Sheet: <ul style="list-style-type: none"> <li>a. Street Names,</li> <li>b. Sheet numbers and limits,</li> <li>c. Lot, Tract, and Parcel Designations,</li> <li>d. Phase limits and numbers, if applicable,</li> <li>e. North Arrow.</li> </ul>
_____	11. A Vicinity or Site Location Map is required on the Cover Sheet showing the surrounding street names, section numbers, and North Arrow.
_____	12. A Quantity Tabulation is required on the Cover Sheet. The Quantities shall be tabulated separately, by Parcel or Phase.
_____	13. A "Utility Coordination" block shall be included on the Cover Sheet showing the names of the utility companies servicing the area of the Development and the date(s) plans were submitted to them.
_____	14. Detailed typical street sections for all streets shall be shown on the Cover Sheet or on a separate Detail Sheet. The street sections shall include, at a minimum, the following items with dimensions: <ul style="list-style-type: none"> <li>a. Right-of-Way,</li> <li>b. Public Utility Easements,</li> <li>c. Roadway with curb and gutter identified by type,</li> <li>d. Sidewalks,</li> <li>e. Streetlight pole locations.</li> </ul>
_____	15. A Legend shall be shown on the Cover Sheet, or Detail Sheet, for all symbols used on the Streetlight Plans.
_____	16. The following Approval Block shall be included in the lower right of the Cover Sheet:

**APPROVED:**

\_\_\_\_\_  
**TOWN ENGINEER**  
**TOWN OF FLORENCE, ARIZONA**

\_\_\_\_\_  
**DATE**

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Complies	Requirement
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- \_\_\_\_\_ 17. The following "As Built Certification shall be included on the Cover Sheet:

<b><u>AS BUILT CERTIFICATION</u></b>	
I HEREBY CERTIFY THAT THE "AS BUILT" MEASUREMENTS AS SHOWN OR NOTED HEREON WERE MADE BY ME OR UNDER MY SUPERVISION AND ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.	
_____ REGISTERED LAND SURVEYOR	_____ DATE
(SEAL)	

- \_\_\_\_\_ 18. A "Revisions" Block shall be included on the Cover Sheet and all other sheets in the plans.

**GENERAL INFORMATION REQUIRED ON THE PLAN SHEETS**

- \_\_\_\_\_ 19. Match lines must be shown on each plan sheet as applicable.
- \_\_\_\_\_ 20. A North Arrow and scale is required on all plan sheets.
- \_\_\_\_\_ 21. Phase limits and numbers, if applicable, must be shown on each applicable plan sheet.
- \_\_\_\_\_ 22. All proposed storm drainage facilities and structures such as retention basins, scuppers, catch basins and catch basin discharge drain pipes, must be shown on the plans if they are within the street or roadway section or a reasonable proximity of the street or roadway.
- \_\_\_\_\_ 23. All existing and proposed water lines, valve boxes, meter boxes, and fire hydrants must be shown on plans.
- \_\_\_\_\_ 24. The following design items must be shown on each plan sheet with dimensions:
- a. Existing and proposed right-of-way,
  - b. Existing and proposed roadway section (B/C to B/C),
  - c. Existing and proposed curbs or curb and gutter sections,
  - d. Existing and proposed sidewalks,
  - e. Existing and proposed sidewalk ramps.

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_____	25. The following survey design items must be shown on streets on each sheet:
	a. Street stationing, b. Centerline survey data. c. Station equations at all intersections.
_____	26. The Town Limits must be shown on each sheet as applicable.
_____	27. All applicable streetlight pole and luminaire details, J-box details, and electrical trench details shall be shown on a Detail Sheet
_____	28. All streetlight poles shall be located by street centerline stationing and offsets.